

Cornerstone MDO Implementation of Covid-19 Health Protocols

For the 2022-2023 school year

- Cornerstone MDO will implement Covid-19 Health Protocols based upon local community spread levels as defined by Austin Public Health.
- During high transmission rates, all procedures in this document will be followed.
- During medium transmission rates, the health protocols will be modified in the following ways:
 - Daily temperature taking will be suspended.
 - Outdoor masking during parent drop-off/pick-up will not be required.
 - Outdoor social distancing will be recommended but not required.
- During low transmission rates, the health protocols for medium transmission rates will be followed in addition to the following modifications:
 - Indoor masking will be optional for employees of Cornerstone MDO only. All other visitors to Cornerstone MDO will still require masks.
 - During indoor extended day, the children may not be grouped based upon the assigned classroom.

2022-2023 Parent Agreements regarding Covid-19 Health Protocols

- In order to keep both children and teachers safe and healthy,
 - I agree to limit my family's risk of contracting Covid-19 by minimizing social interactions in public, abiding by safe social distancing recommendations, practice good health hygiene such as proper hand-washing and covering coughs and sneezes, and wearing a mask when in public places.
 - I agree to send my child only to Cornerstone Mother's Day Out and not enroll my child into more than one school or daycare. Sending children to multiple childcare settings increases exposure and risk of contracting Covid-19.
- I agree to follow the health protocols outlined in this document. Failure to abide by these health protocols will result in ***immediate*** dismissal without any refund.
- I understand that if anyone in my family or someone who has been in close contact with my family gets tested for Covid-19, my child ***must not*** attend school until the results are received and show a negative result and quarantine guidelines have been met.
- Cornerstone MDO cannot be held liable if your child or a family member contracts Covid-19.

Clarifications based on questions received:

- If COVID-19 is confirmed in a child, Cornerstone MDO will wait for guidance from Health and/or Travis County Health Department and follow their recommended protocols.
- Cornerstone MDO will continue to follow Round Rock Independent School District (RRISD) school calendar for holidays and inclement weather. We will not follow RRISD closures related to Covid-19 decisions. Instead, we will continue to follow the recommendations and guidance from Texas Health and Human Services (HHS) Childcare Regulation, Austin Public Health (APH) and Travis County Health Department.
 - If the school year is shortened due to Covid-19, tuition for the year will be recalculated based on actual school days Cornerstone MDO was opened. Over payments will be refunded at a rate of \$35 per day for the days we are closed.

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Extended day modifications:

- When extended day is outdoors, children will not be divided into groups based upon their assigned classroom. However, if we must meet indoors due to weather, the children will be grouped based upon the assigned classroom in order to minimize the risk associated with the spread of infection between classes.

Parent drop-off and pick-up:

- Before leaving your home each day, Cornerstone MDO asks that you take your child's temperature and wash your child's hands just before getting into the car. If your child registers a fever of 100.0 or above, your child cannot attend school.
- By bringing your child to school, you have confirmed your child meets the screening criteria outlined later in this document.
- All parents should wear masks during drop-off and pick-up. Children are not required to wear masks, but if you prefer they wear one, just let us know and we will do our best to keep the mask on your child.
- All parents will be required to drop-off and pickup children outside unless there are extenuating circumstances that must be approved prior to drop-off and/or pick-up of your child. Should a parent have a legitimate need to enter the operation, the parent will be screened like employees and children.
- Everyone will be screened by taking the temperature upon arrival.
- Hand sanitizer will be available for children to sanitize hands upon entering the building.
- Cornerstone MDO will implement the following drop-off and pick-up procedures.
 - Park your car and walk your child to the designated drop-off location.
 - Keeping appropriate distance (6 ft.) between everyone.
 - A Cornerstone MDO employee will
 - lead your child into the building or playground and group them with their class
 - take your child's temperature using a touch-less thermometer
 - apply hand sanitizer to your child's hands
 - When the majority of students in your child's class have arrived **but no later than 9:40**, the class will continue to the classroom to begin their day.

Preparing for the first day of school:

Before the first day of school:

- Talk to your child about drop-off and pick-up procedures explaining that:
 - You won't be entering the building and will need to say goodbye outside.
 - Teachers will be taking their temperature to make sure everyone is healthy.
 - Hand sanitizer will be used each morning after entering the building.
- Work with your child at home to reinforce proper hand washing etiquette. Explain that frequent hand washing is to prevent the spread of germs and that it is an important part their school day.
- Explain the importance of why teachers wear a mask and how it helps to protect everyone from spreading germs.
- Take your child's temperature daily for a week before school starts to establish a baseline.

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The following are Cornerstone MDO's implementation of the recommended health protocols for Covid-19.

Preventative health measures:

Cornerstone MDO is following all applicable state statutes HHS Child Care Regulation rules. We have taken steps to ensure adequate supplies to support hand hygiene behaviors and routine cleaning of objects and surfaces. All Cornerstone MDO employees will wear either cloth face coverings (over the nose and mouth) or other non-medical grade face coverings when inside and within 6 feet of other individuals.

- It is imperative that both children and adults remain at home when sick.
 - Parents must notify Cornerstone MDO via Brightwheel when their child will not be in school.
 - Cornerstone MDO will track illnesses in order to notify proper authorities as well as other families attending Cornerstone MDO when possible and/or confirmed covid-19 illness occurs at our school.
- If a child becomes sick while in care, they will be cared for in a separate area while waiting for the parent to arrive.
 - Parents should promptly pick up their child when requested.
 - Children cannot return to school until they have met the criteria to discontinue home isolation and quarantine as explained in the screening section.
- Employees will be vigilant for Covid-19 symptoms and will notify the director immediately if and when they start to feel sick. If an employee becomes sick while at work, a substitute will cover for the remainder of the day and the employee will be sent home.
 - Parents will be notified when an employee leaves due to symptoms of Covid-19.
 - Employees will not return to work until they have met the criteria to discontinue home isolation and quarantine as explained in the screening section.
- CDC guidelines will be followed to clean and disinfect surfaces at Cornerstone MDO if someone becomes sick during the school day.
- If COVID-19 is confirmed in a child or staff member:
 - Austin Public Health and Texas Health and Human Service Child Care Regulation will be notified to report the presence of COVID-19 at Cornerstone MDO. We will follow local health authority guidelines on re-opening procedures.
 - All parents of enrolled children will be notified of the positive case.
 - Cornerstone MDO will wait up to 24 hours or as long as possible before cleaning and disinfecting to allow respiratory droplets to settle before cleaning and disinfecting. We will clean and disinfect all areas used by the person who is sick, such as offices, bathrooms, and common areas.
- Personal items other than diapers, change of clothes, refillable water bottle and lunch, should be left at home. Show and tell time will be discontinued until further notice.
- Cornerstone MDO will limit access to the building by only allowing the following individuals to enter:
 - Cornerstone MDO employees;
 - Persons with legal authority to enter, including law enforcement officers, Licensing staff, and Department of Family and Protective Services staff;
 - Professionals providing services to children;
 - Children enrolled at the operation; and
 - Parents who have children enrolled and present at the school.
 - CrossPointe Church employees or those individuals doing business with CrossPointe Church; however these individuals will not be in the same areas of the building as Cornerstone MDO students or employees.

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Social distancing strategies:

- Employees will maintain at least 6 feet of separation from other individuals unless masks are worn. When such distancing is not feasible, other measures such as face covering, hand hygiene, cough etiquette, cleanliness, and sanitation will be rigorously practiced.
- Special events days that parents attend will be cancelled until further notice.
- Each group of children will be kept separate from other groups of children when indoors.

Enhanced cleaning and disinfecting measures:

- Cornerstone cleans and sanitizes surfaces each day and periodically throughout the day. This includes objects and surfaces such as doorknobs, light switches, faucets, restroom door handles, tables, chairs, and any other frequently touches surfaces.
- Restrooms will be disinfected between each class.
- Sensory bins will be discontinued until further notice. When play dough or silly putty is used in the classroom, children will receive their own baggie of play dough or silly putty.
- Toys will be cleaned and sanitized:
 - Cloth toys and other toys that cannot be cleaned and sanitized will no longer be used.
 - Toys that children have placed in their mouths or that are otherwise contaminated by body secretions or excretions will be set aside until they are cleaned and disinfected.
 - Toys and other materials are assigned to individual classrooms and are no longer being shared between classrooms. These materials may occasionally be **rotated** among the classrooms, but only after they have been thoroughly cleaned and sanitized or removed from use for 3 days prior to another group of children using them.
 - Children's books, puzzles and other paper materials will only be used by one group of children and will not be shared among groups.

Healthy hand hygiene:

- Everyone will wash hands with soap and water for at least 20 seconds.
- To reduce the spread of germs inside the building, an outdoor sink has been installed on the playground. Children will wash hands outside before entering the building from the playground.
- Hand sanitizers that are at least 60% alcohol and made in the USA will only be used when hand washing is not feasible and only under close supervision to prevent ingestion.
- All children, staff, and volunteers will engage in hand hygiene at the following times:
 - Arrival to the facility and after breaks
 - Before and after eating or handling food, or feeding children
 - Before and after diapering
 - Before and after administering medication or medical ointment
 - After using the toilet or helping a child use the bathroom
 - After coming in contact with bodily fluid
 - After handling animals or cleaning up animal waste
 - After playing outdoors or in sand
 - After handling garbage
 - After assisting children with hand washing

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Screening:

- Cornerstone MDO **will** screen the following individuals every day before entering the building:
 - All Cornerstone MDO employees;
 - Persons with legal authority to enter, including law enforcement officers, Licensing staff, and Department of Family and Protective Services staff;
 - Professionals providing services to children;
 - Children enrolled at the operation; and
 - Parents of enrolled students who have a need to enter the building.

- The screening process includes taking your temperature and answering the following questions. Entry will be denied to any person who meets any of the following criteria:
 - Register a temperature of 100.0°F or above?
 - Taken any fever reducing medications such as Tylenol, Ibuprofen, or Motrin in the past 12 hours?
 - Shown signs or symptoms Covid-19 such as a fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion, nausea or vomiting, diarrhea and/or low-grade fever?
 - In the previous 10 days, has anyone in your family been in close contact with:
 - someone with a confirmed diagnosis of COVID-19;
 - someone who is under investigation for COVID-19;
 - someone who is ill with a respiratory illness;
 - In the previous 10 days, has anyone in your family travelled internationally or to areas in the US with widespread, sustained community transmission?

- If any of the screening questions were answered positively, entry will not be allowed in the building until one of the following is met:
 - In the case of a confirmed diagnosis of COVID-19, Austin Public Health criteria will be followed.
 - In the case of someone who has symptoms that could be COVID-19 and does not get evaluated by a medical professional or tested for COVID-19, the individual is assumed to have COVID-19, and the individual may not return until the individual has completed the same three-step criteria listed above;
 - In the case of an individual who has symptoms that could be COVID-19 and wants to return before completing the above self-isolation period, the individual must obtain a medical professional's note clearing the individual for return based on an alternative diagnosis.
 - Someone with known close contact to a person who is lab-confirmed to have COVID-19 should not return until the end of the 10 day self-quarantine period from the last date of exposure.
 - Someone with family members, who have traveled internationally, should follow current CDC quarantine recommendations before returning to school.